

**Troy University**  
John M. Long School of Music  
University Avenue  
Troy, Alabama 36082  
Phone: 334.670.3281  
Email: [troyband@troy.edu](mailto:troyband@troy.edu)

**BAND GRADUATE ASSISTANT - Library**  
\$6,500 stipend plus out-of-state tuition waiver

The Graduate Assistant in the Department of University Bands at Troy University assists the Director of Bands and the Assistant Director of Bands with the day-to-day operations, logistical as well as administrative, of the Troy University “Sound of the South” Band Program. Some of these operational duties will include maintaining, modifying and improving the library database, including preparations for online availability. Maintenance and monitoring of the Troy University Band’s Perusal and Lending Library housed at Gerard Middle School is also necessary. Development and implementation of library procedures and supervision of undergraduate student librarians will also be required. In addition to these duties, the Graduate Assistant performs in the Symphony Band, assists daily with the “Sound of the South” Marching Band and Pep Band, and conducts and performs in other ensembles as needed.

**Assigned Duties**

- Create and maintain band library catalog
- Create, maintain and operate various library databases for use by the Director of Bands
- Assist with the securing and distribution of per diems for each band trip
- Assist with logistical needs as necessary
- Oversee storage, inventory and assignment of all university-owned music
- Supervise undergraduate student librarians
- Maintain attendance rosters for all ensembles including the “Sound of the South” Marching Band, the Symphony Band, Concert Bands, Pep Bands, etc as needed.
- Work with and direct the “Sound of the South” Pep Band as directed by the Assistant Director of Bands
- Direct and supervise student librarians and the preparation and distribution of all music to all ensembles within the Band Department

These duties are performed throughout the year, including the summer. The Graduate Assistantship is \$6,500 annually, plus out-of-state tuition waiver. The graduate program offered is a Master of Science in Music Education.